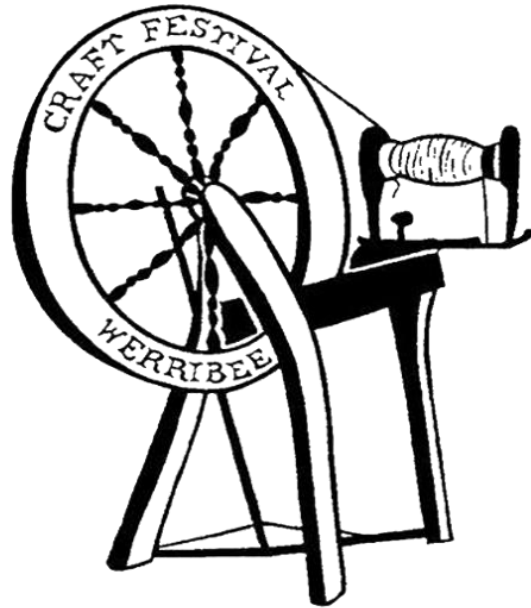


Celebrating 46 Years



WERRIBEE ANNUAL CRAFT FESTIVAL 2026

November 6th – 5pm to 9pm

and

7th - 9am to 5pm

Please find within:

- 1. Stallholder Information**
- 2. Application Process**
- 3. Application form**

Please read ALL information carefully



WERRIBEE CRAFT FESTIVAL INC.
CELEBRATING 46 YEARS



STALLHOLDER INFORMATION

Dates: Friday 6th and Saturday 7th November, 2025

Time: Friday Twilight 5pm – 9pm and Saturday 9am – 5pm

Venue: Encore Events Centre, 80 Derrimut Rd, Hoppers Crossing

Werribee Craft Festival is an indoor Festival

PLEASE READ ALL INFORMATION CAREFULLY

1. **Public Liability Insurance** – It is now a requirement that **ALL** stallholders have a minimum of \$10,000,000 Public Liability Insurance. A copy of a current certificate **must** be provided.
2. All goods **MUST** be handmade; **all items must be hand crafted by the person applying for the stall**. No second hand or commercial goods are allowed. This will be checked daily and you will be asked to remove them if found. e.g. commercial soaps/oils etc. will not be allowed. Only craft items nominated on your application form may be displayed and sold, otherwise you will be asked to remove them.
3. Stallholders **MUST** attend for the duration of **all** sessions of the Craft Festival.
4. Any application that includes food items **MUST** have a current Health Food Certificate from Wyndham Council (Street Trader). The permit **MUST** be attached to the application form. There is also a Public Liability Requirement of \$20,000,000 for packaged food.
5. The Encore Events Centre is a SMOKE FREE facility; therefore, the burning of candles, oil burners and/or incense **will not be permitted**.

STALL SITE INFORMATION

Stall size: 3m x 1.5m

Height **MUST NOT** exceed 1.6m

Shared entry/exit space must be left clear at all times

Tables **must** be supplied by the stall holder

2 chairs will be supplied per site

Sites will be allocated by the committee and are final. No correspondence will be entered into.

No stallholder shall erect display materials which exceed the allocated site.

To keep up the high quality of our Festival we ask that all stalls be presented to a high standard.

Exposed frontage and sides of table **must** be covered to the floor, ensuring there are no trip hazards.

Market umbrellas, tents or tent frames are **prohibited**.

Applications will be selected on the quality of the photographs provide; this MUST include a stall set up photograph.

For further information you can Email werribeecraftfestival@hotmail.com

Don't forget to check our Facebook page – Werribee Craft Festival



APPLICATION PROCESS - 2026



1. Carefully read all information provided.
2. Applications are open until all allocated stall sites are filled, after this time you would be placed on a waiting list.
3. Print out the Application Form - Read and fill in all required information on the Application Form including the description of all goods for sale.
4. Your Application is to include no more than 6 good quality photographs to show a selection of items for each craft nominated – don't forget to include a photograph of your stall setup. Applications without the setup will not be considered.
5. You will be required to supply a current copy of your Public Liability Insurance Certificate upon notification of your application being successful.
6. **DO NOT MAKE ANY PAYMENT WITH YOUR APPLICATION.**

Payment will be **requested** upon notification of your application being **successful**.

7. Email your completed Application Form and your selection of no more than 6 photographs to:

werribeeecraftfestival@hotmail.com

If you are unable to email your Application Form and photographs please post to:

Werribee Craft Festival Inc.
PO Box 1295
Pacific Werribee
Werribee, Vic 3030

8. The outcome of all applications will be notified as soon as possible.

The committee's decision is final and no correspondence will be entered into.



WERRIBEE CRAFT FESTIVAL INC.

CELEBRATING 46 YEARS



APPLICATION FORM 2026

Please indicate:

New Stallholder Returning Stallholder Past Stallholder

Name:

Business Name (If Applicable):

Address:

Phone No. Home: Mobile:

Email Address:

*I will allow my name and contact details to be used on the Werribee Craft Festival website or Facebook **YES** or **NO***

Stall Fee: \$170 for Friday 6th November 5pm - 9pm and Saturday 7th November 9am – 5pm

Each Stall Holder must have Public Liability Insurance.

No payment required until your application is accepted

Description of Craft		
Category i.e. Clothing, Leather	Details Example: Men's & Ladies Windcheaters (painted or plain)	Photo Supplied

DECLARATION

I declare that I have read the Craft Festival's policies and agree to abide by them. I exempt Werribee Craft Festival Organising Committee from any liability resulting from the loss or damage to goods displayed, or equipment used by me during the Craft Festival. I also declare that the goods displayed for sale are my original work. I acknowledge that the Craft Festival Organising Committee may cancel my stall at any time and the refunding of my stall fee shall be at the discretion of the Committee.

I also agree to attend **all sessions** of the Werribee Craft Festival.

A late cancellation will incur Stall Site Fee except in certain circumstances.

A reimbursement of Fees will be at the discretion of the Committee.

Signed: Date: / / 2026

**** THE COMMITTEE ARE NOT RESPONSIBLE FOR ANY BREACHES OF COPYRIGHT ****

For office use only Category:	Reference No:
---	----------------------------